

QUOTATION NOTICE

Sealed superscribed quotations are invited for the supply of equipments/materials specified in the schedule attached. The rates quoted should be delivery of the articles at the place mentioned below the schedule. The necessary subscription, due date for the receipt of quotations, the dates upto which the rates remain firm for acceptance and name and address of the officer to whom quotations are to be sent are noted below. Any quotations received after the time fixed on the due date is liable to be rejected. The maximum period required for the delivery of the articles should be mentioned. Quotations not stipulating the period of firmness and with price variation clause and /or subject to prior sale condition are liable to be rejected. The acceptance of quotation will be subject to the following conditions.

1. Acceptance of the quotation constitute a concluded contract.
2. Withdrawl from the quotation after it is accepted or failure to supply within the specified time, will entail cancellation of the order and purchase being made at the tenderes expense from elsewhere, any loss incurred thereby being payable by defaulting party.
3. No representation for enhancement of price once accepted will be considered.
4. Any attempt on the part of the tendere's or their to influence the officers concerned in their favour by personal canvassing will disqualify the tenderes.
5. The quotation may be for the entire part or part supplies. But the tenderes must be prepared to carryout such portion of the supplies include in their quotation as may be allotted to them.
6. In case where a successful tenderer, after having made partial supplies, fail to fulfill the contract in full or all or any of the materials not supplied, may, at the discretion of the principal be purchased by means of another quotation or by negotiation or from the next higher tenderer who has offered to supply already and loss, if any, caused to the college shall be recovered from the defaulting tenderer.
7. Even in cases where no alternate purchases are arranged for the materials not supplied, the proportional portion of the security deposit based on the cost of the materils supplied at the rate shown in the tender of the default shall be forfeited and the balance alone will be refunded.
8. Any amount due and payable to the contractor including security deposit under this contract may be apportioned by the principal and set off against any claim of the purchasing officer for the payment of a sum of money arising out of or under any other contract made by the contractor with the principal.

9.The price quoted should be inclusive of all taxes, duties and cesses etc.

10.Payment will be made only after the supplies are actually received and taken to stock.

11.The tenderes will quote also the percentage of discount , if , any for prompt payment.

12.Any sum of money due and payable to the successful tenderes or contractors shall be adjusted against any money due to the college from him under any other contrat.

13. Special conditions , if any, printed on the quotation sheets of the tenderer or attached with the tenderer will not be applicable to the contract unless they are expressly accepted in writing by the undersigned .

Superscription : Supply of USB A3 A4 Overhead Document Camera Book Scanner with LED Lights for valuation camp of the institution (Details attached)

Quotation No.10/2017-18/MEC

Due date and time for receipt of quotation :- **29.12.2017, 11 am**

Date and time of opening of quotation :- **29.12.2017, 12 noon**

Date upto which the rates remain firm
For acceptance: **3 months**

Designation and address of the officer to whom
The quotations are to be addressed

Principal, Model Engineering College,
Thrikkakara, Cochin 21

PRINCIPAL

- Rate should be inclusive of all taxes .

Model Engineering College,
Thrikkakara, Cochin 21

No.A2/856/2017/MEC

30.11.2017

Quotation No. 10/2017-18/MEC

**Specification for USB A3 A4 Overhead Document Camera Book
Scanner with LED Lights**

- * **Scanning Size : A3 max**
- * **Connectivity : USB 2.0**
- * **Definition : Minimum 5 Mega Pixel , High Definition**
- * **Adjustable Height**
- * **Control : Brightness/Exposure/sharpness/color- preferable**
- * **Base : Location pad with marked shooting area for different paper sizes - preferable**
- * **Power : USB**
- * **Portable and Foldable - preferable**

PRINCIPAL