

**GENERAL INSTRUCTIONS AND ADMISSION SCHEDULE TO THE CANDIDATES
WHO GOT ALLOTMENT IN MODEL ENGINEERING COLLEGE**

All candidates appearing for admissions to B.Tech programmes under Lateral Entry scheme are requested to report in person for admission as per the schedule given below:-

Date & Time

19.11.2020, 20.11.2020 : 9.30 AM to 04.30 PM

21.11.2020 : 9.30 AM to 3.00 PM

- **Only one person can accompany the candidate.**
- All candidates and the accompanying persons should strictly follow the guidelines and instructions of the college authorities in adherence to the COVID -19 protocol.
- The candidates in quarantine or from containment zone should report immediately on arrival.

DOCUMENTS TO BE PRODUCED

The candidate should produce all the documents mentioned in the list below:-

1. SSLC/Xth marklist (Original & 2 self attested copy)
2. Marklist of Diploma (Original & 2 self attested copy)
3. Diploma Certificate
4. Allotment Memo
5. Transfer Certificate
6. Course and Conduct certificate
7. SC/ST/OEC candidates should produce Community Certificate issued by the Tahsildar.
8. SEBC candidates should prove their eligibility with original Community & Income Certificate issued by the Tahsildar.
9. Physical Fitness Certificate as per KEAM Prospectus 2020
10. One recent Passport size photograph.
11. Receipt of Rs.10,000/- remitted to CEE, if applicable .
12. Proof of online payment of fee made on sbi collect. For Merit/ Management : Rs. 33,820/- , For SC/ST/OEC : Rs. 1,620/-. Management students are to pay the remaining tuition fee of Rs 30,000/- in the next semester.
13. Proof of payment of pta fees made at punjab national bank, Thrikkakara. (For all category students : Rs. 7,875/-

FEE PAYMENT

The candidates appearing for B.Tech Lateral Entry admissions are to report with proof of payment of the college fee and the PTA fee as per the link below:-

College fee : <https://www.onlinesbi.com/sbicollect/icollecthome.htm>

PTA fee : <http://welcome.mec.ac.in/pta>

- **Please note that only internet banking is enabled for fee collection.**
- **As there is no provision for generating fee receipts for payment to PTA, candidates are advised to report with proof of payment made indicating the transaction no. of the payment.**

PRINCIPAL

INSTITUTIONAL FEE DETAILS (including PTA)

	State Merit/Management	SC/ST/OE C
Admission fee	500	500
Tuition fee	25000	
Student Administration fee	1000	
Exam Fee (3 rd semester)	1700	
Arts & Sports fee (KTU)	500	
Student Group Insurance	120	120
Caution Deposit	5000	1000
PTA Fee	7875	7875
Total	41,695/-	9,495/-