

**GENERAL INSTRUCTIONS TO THE CANDIDATES WHO GOT ALLOTMENT IN
MODEL ENGINEERING COLLEGE**

All students who got allotment as per KEAM 2020 2nd allotment are requested to report in person for admission as per the schedule published in the college website.

Only one person can accompany the candidate. All candidates and the accompanying persons should strictly follow the guidelines and instructions of the college authorities in adherence to the COVID -19 protocol. The candidates from containment zone/under quarantine should report immediately on arrival.

The candidates should produce all the documents mentioned in the **LIST OF DOCUMENTS TO BE SUBMITTED published** in the college website. All students should complete the balance fee payment in advance as mentioned in the **list of documents** (sl.no. 9 and 10) and submit the proof of payment.

PRINCIPAL

B.Tech Admission 2020-21	
LIST OF DOCUMENTS TO BE SUBMITTED AT THE TIME OF ADMISSION	
1	ADMIT CARD
2	COPY OF ALLOTMENT MEMO
3	ORIGINAL MARKLIST OF +2/HIGHER SECONDARY AND 2 ATTESTED COPIES
4	XTH MARKLIST (ORIGINAL & 2 ATTESTED COPIES)
5	TRANSFER CERTIFICATE FROM THE INSTITUTION LAST ATTENDED
6	COURSE & CONDUCT CERTIFICATE
7	PHYSICAL FITNESS CERTIFICATE FROM REGD.MEDICAL PRACTITIONER (Annexure-XVII (b) of KEAM 2020 prospectus.).
8	RECEIPT OF RS.10,000/- REMITTED TO CEE , IF APPLICABLE
9	PROOF OF ONLINE PAYMENT OF FEE MADE ON SBI COLLECT. For Merit/ Management : Rs. 33,820/- , For SC/ST : Rs. 1,620/-
10	PROOF OF PAYMENT OF PTA FEES MADE AT PUNJAB NATIONAL BANK, THRIKKAKARA. For All category students : Rs. 10,500/-
11	1 PASSPORT SIZE PHOTOGRAPH
12	COMMUNITY CERTIFICATE & INCOME CERTIFICATE(WITH COPY) IF APPLICABLE
13	ELIGIBILITY CERTIFICATE IF APPLICABLE (Eligibility certificate from any University in Kerala in case of candidates who have passed qualifying exam other than HSE/VHSE conducted by GoK/CBSE/CISCE).
14	MARK DATA SHEET OF ENTRANCE EXAM

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