

MODEL ENGINEERING COLLEGE
THRIKKAKARA, KOCHI - 682021

Minutes of the meeting of Internal Complaints Committee on Sexual Harassment of Women at Workplace conducted at Conference Hall on 08/08/2019.

Members present:

1. Dr. Jobymol Jacob, Professor in Electronics, Presiding Officer
2. Smt. Bella Jacob, Foreman, Biomedical, Member
3. Smt. Suja N. Thomas, Associate Professor in Mathematics, Member
4. Smt. Sujatha A. P., Sr. Superintendent, Member
5. Smt. Mini Ajayan, Matron-YMCA Hostel, Committee member

Proceedings:

1. The meeting started at 2:30 pm in the Conference Hall of MEC. The presiding officer welcomed the committee members to the meeting.
2. The Presiding Officer reported that no incidents/ events were brought to the attention of the committee for redressal and hence, no actions were taken during last year under the scrutiny of the committee.
3. The following decisions were made during the meeting.
 - To ensure awareness and orientation on the issue through the Staff Advisors of each class.
 - To re-mobilize senior women faculty of each department to whom the complaints can be confidentially reported so that the complaints are securely handed over to the Internal Complaints Committee for redressal.
4. The meeting ended at 3:15 pm.

1. Dr. Jobymol Jacob



2. Smt. Bella Jacob



3. Smt. Suja N. Thomas *Suj*
4. Smt. Sujatha A. P. *SAP*
5. Smt. Mini Ajayan *MA*