

17. Dr. Buidu V

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The meeting started at 10 AM. 17 members were present in the meeting. Dr. Vinu Thomas welcomed all members and reported that the main Agenda for the meeting is NBA visit dates.

- 1) The principal has reported that the NBA visit has to be done before August 24. Hence 5 proposed dates were August 5, 6, 7 - 8, 9, 10 - 12, 13, 14 - 16, 17, 18 - 19, 20, 21. These dates were approved by the committee.
- 2) Sri. Rajesh Mohan reported that the ~~series~~ exam Answer Key of the series exam conducted by IHRD was not provided. The Academic Council noted the same.
- 3) Dr. Vinu Thomas reported that faculty have requested that the course outcome may be made available to students. The Academic Council approved the decision.
- 4) Sri. Krishnadas G. reported that the course outcome may be made available in the college website. The Academic Council approved the decision and to include the same in the dept. websites that are to be created individually by the departments.
- 5) Dr. Rajesh M.V. enquired that why a common question paper was used. Sri. Krishnadas G. reported that there was no discussion about common question paper in the IHRD academic

Council. The principal informed that all these concerns will be reported to the Academic Council of IHRD.

6) The principal reported that some of the committees were reconstituted because of transfer of faculty and other reasons. They are

1. EC - Dept. Advisory board
2. Construction Committee
3. Internal Audit Cell
4. SC/ST Committee
5. Library Advisory Committee
6. Technical Committee of Computer Dept.
7. Students Grievance Cell Appeal Committee
8. Master Plan Committee
9. Anti Sexual Harassment and Internal Complaint Committee
10. Maintenance Wing

Academic Council noted the decision by the Principal.

7) Dr. Rajesh M. V. reported that approximately 15 lakhs were collected as cost of lift. The construction will be done immediately. Academic Council noted the same.

8) Dr. Vinu Thomas reported the major concerns in the institution and the works which have absolutely inevitable for the institution.

ca) 4 Smart classrooms has to be made identified as 201, 301, 401 and 501.

- (b) Electrical repair works of classrooms
- (c) Repair and maintenance of toilets and building of a new toilet blocks.
- (d) College ground extension, retendering process is done.
- (e) Proposals for bus, auditoriums renovation, new auditoriums extension were given to MLA and MP.
- (f) Sri John Fernandez, MLA sanctioned an amount of Rs. 70 lakhs for a new building,
- (g) Second phase of P.G. block will begin in the month of March. IARD has sanctioned Rs. 3 crores for the 3rd phase.
- (h) The cabling process for the lift will be done by the PTA.
- (i) KSITL will provide a smart class room with 60 computers which can be used by the institution for seminar purpose. The work will begin within two weeks.
- (j) Sri Sunny, MD of Sunny Diamonds gives an offer for providing a generator under the Corporate Social Responsibility Fund (CSR Fund).
- (k) A Shuttle court is proposed in the courtyard.
- (l) Due to the proposed KSITL room in the 1st floor (Room No. 504 and research room), the Research Scholar rooms may be shifted to the adjacent bay of the B.C Dept Staff rooms. ~~Academic Coun.~~
- (m) Academic Council noted the ~~same~~ above.

(n) The principal informed that a committee needed to be constituted to prepare institutional files with at least one member from the Dept. going for Accreditation and more members from other depts. The following members were proposed.

1. Dr. Binest. T.
2. Sri. Irshad Ali. P.
3. Smt. Preena K.P.
4. Sri. Arun Prasad K.M.
5. Smt. Smiti.
6. Smt. Sandhya. P. Gopal.
7. Sri. Devanand CN.
8. Smt. Seja Markose.
9. Sri. Krishnadas-G.
10. Sri. Savad. E.

The Academic Council approved the committee.

- ca) Principal requested that all members should try for CBR fund as the institution lacks the fund for various activities.
- 9) Principal reported that the Placement cell has requested ~~that~~ to postpone the various student activities as several placement drives and internship drives were scheduled on the overlapping dates. The Placement cell faculty in charge Sri. Rajesh Mohan also mentioned the same and that other activities had to be postponed by one week on account of the above. Therefore Sports and Arts Festivals and the Industrial Visit for the ~~65~~ 56 students were postponed by one week. The Academic Council approved this decision.
- 10) Sri. Devanand reported that the schedule for Industrial Visit given by the students were not realistic. It was decided the IHRD guidelines is to be followed. HODs are requested to strictly follow these.

The IV recommendations will be made by the Staff Advisors, HODs and to be forwarded to the Principal.

The meeting concluded at 12-00 Noon.

[Signature]
PRINCIPAL